Today’s Presentation

Youth Compliance

Guest Speaker:
• Sophia Andrews, Assistant Director, Youth Compliance
Learn over Lunch series

An on-going webinar series related to compliance and ethics matters.

• We will bring in speakers from around UF to discuss various topics in this area.

• Sessions will be held quarterly, at a minimum.

• Open to all UF enterprise faculty and staff.

Upcoming speakers:

• Open Meetings/Open Records
  • *Note: new topic and date*
  • Aug. 22 from noon to 12:50 pm

• Professional Ethics Series
  • *Note: new topic and dates*
  • Oct. 24 and 31; Nov. 7 and 15
  Noon to 12:50 pm
What is Youth Compliance?

Youth Compliance provides enterprise-wide guidance for minors on campus or in university-affiliated programs, events, or activities.
Youth Compliance

Build’s the sandbox, set the parameters

Youth Activity

Freedom to build activities within the sandbox
Why a policy?

• Higher-education standard
• Codifies current requirements
• Guidance to protect:
  • Minors
  • Employees
  • Students
  • Volunteers
  • University
Introducing:
Youth Compliance
& Child Abuse
Reporting Policy
Youth Activity

- **UF Youth Activity**: In-person, virtual, or hybrid activities or events involving minors occurring on or off university property that are hosted, operated, conducted, sponsored, or organized by the University, a DSO, or an affiliate entity.

- **Non UF Activity (third-party)**: Any activity involving minors on university property that is hosted, operated, conducted, sponsored, or organized by groups or individuals not affiliated with the university, its DSOs, or its affiliate entities.

*Including General Registered Student Organizations*
Supervision

Individuals providing **Care, Custody, or Control** of minors must ensure minimum staff-to-minor ratios are established and followed.

*One-on-One interactions are prohibited between an adult and minor*

**Two-deep supervision:** A minimum of two approved adults should always be present with youth
Registration

Department/unit provide information on the type of activity, dates, location, adult staff, and youth participants. Registration is submitted in the Youth Registration database.

- **Departmental approved required**

**Timeline:**
- Day activities: register activity at least 30 days prior to the start of event
- Overnight (24-hour): register activity at least 60 days prior to the start of event

Registration is reviewed and assessed for:
- ✓ Background screening clearance
- ✓ Youth protection training completion
- ✓ Supervision ratio requirements
Training

All faculty, staff, students, and volunteers—who will have contact with Minors during a UF or Non-UF Youth Activity must complete the **annual** University’s Youth Protection Training (YSC800) prior to engaging with minors.

- Employ strategies to provide a safe environment for youth
- Recognize the different types and signs of child abuse
- Properly respond to incidents involving youth and/or report known or suspected child abuse
Background Screening

All University, DSO, or Affiliate Entity personnel—including faculty, staff, students, and volunteers—who will have Care, Custody, or Control of minors during a UF Youth Activity must undergo background screening prior to participating in the activity.

- UF HR oversees and facilitates all background checks
  - Level 2 DCF After School
  - Level 2 DCF Summer Camp
*Required for all camp staff
Parental Consent / Liability Waivers

• Waiver provided by General Counsel which outlines the responsibilities and limitations of the university.

• Parent consents to:
  • Participation in UF Youth Activity
  • Acknowledgment of Risk
  • Acknowledgment of Good Health
  • Consent to Medical Treatment
  • Insurance Policy or Coverage
  • Photo/Video Consent
  • Consent to Limited Data Collection
  • Waiver of Liability
Any person who knows, or has reasonable cause to suspect, that a child is abused, abandoned, or neglected by a parent, legal custodian, caregiver, or other person responsible for the child’s welfare must report such abuse, abandonment, or neglect to the Department of Children of Families.
Child Abuse Reporting

Board of Governors Regulation

• **BOG 3.002 Penalties for Failure to Report Child Abuse**

  Any University Administrator who receives information from faculty, staff or other employees of known or suspected child abuse, abandonment, or neglect committed on University Property or during an event or function sponsored by the University is required to report such information to the Department of Children and Families.

  • University president
  • Provost
  • Senior/Executive Vice Presidents
  • Vice Presidents
  • Associate Vice Presidents
  • Associate/Vice Provosts
  • Deans
  • Chief of Police
  • Equal Opportunity Programs Director
  • Intercollegiate Athletics Director
  • Internal Audit Director
  • Title IX Coordinator
  • University Compliance Officer
Upon reporting allegations of abuse, abandonment, or neglect to DCF, administrators and UF personnel must notify Compliance and Ethics within 12 hours to confirm abuse report submission.
Summer Camp Checklist

✓ Supervision
✓ Registration
✓ Youth Protection Training
✓ Background Screening
✓ Parental Consent / Liability Waiver
✓ Affidavit of Good Moral Character
✓ Child Abuse Reporting
<table>
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<td>University Sponsored Student</td>
<td>UF Youth Activity</td>
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<td>Prior approval by UF unit overseeing USOS</td>
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<td>Organization Activities</td>
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<td>Follow requirements for appropriate activity type</td>
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Upcoming

Youth Compliance Summer Bootcamp
When: May 31, 1 – 2pm
Where: Zoom
How to sign up: Registration Link

Topic: What’s next after youth event registration? Designed for summer camp coordinators and program leads hosting youth camps. Discussions related to youth participant check-in/checkout procedures, attendance roster, documentation storage, supervision, Incident Reporting, child abuse reporting, camp itinerary, emergency contacts, and Q&A.

Camp Insurance Training (Environmental Health and Safety)
When: May 24, 9 – 10 am
Where: Zoom
How to sign up: Registration Link (Register in myTraining system)

Topic: Camp Insurance Coverage for UF’s Summer Camps
Zoom link will be sent 24-48 hours prior to meeting to all registered attendees.

Contact: Contact Form or youth-compliance@ufl.edu
Policy: Youth Compliance & Child Abuse Reporting
Website: youth.compliance.ufl.edu
Q & A