

# THE COMPLIANCE GAZETTE

UF Compliance and Ethics Newsletter

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Now 50 **Compliance Partners!**



## WHAT'S NEW?

### Youth Compliance Services' New Home!

Youth Compliance Services (YCS) is now housed in UF Compliance and Ethics. Committed to providing an enriching experience for children and youth engaged in UF affiliated youth activities, YCS is focused on activity registration and tracking of minors participating in such events, education on youth protection strategies, and facilitating compliance with applicable requirements, policies, and laws. If you are hosting or participating in an event with minors, please review our website, and contact us with any questions at [OYCS@ufsa.ufl.edu](mailto:OYCS@ufsa.ufl.edu).



## PRIVACY CORNER

### PSST! WHAT'S YOUR PASSWORD?

Sharing passwords is prohibited. Epic and other systems contain valuable health, financial, student, research, and other information. Who has access to these systems, and how is the information contained within protected? The first line of defense is providing access strictly on a need-to-know basis. The University utilizes a role-based model when granting access to business and health information systems. This ensures each individual is given access only to the information they need to do their job. Once access has been granted, the second layer of security is selecting a strong password. Every user is responsible for ensuring their password is strong and not easy to crack. Refer to UF's [Password Complexity Standard](#) for password creation requirements. Finally, the University uses two-factor authentication to further secure accounts to address weaknesses with password only authentication. Password reuse must be avoided. Each user is responsible for the activity in every system to which they have been assigned.



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# COMPLIANCE PARTNERS NEWS

## UF Procurement Services

The Federal Government recently modified the Uniform Guidance, NDAA Section 88g / [2 CFR 200.216](#) regarding Huawei and subsidiaries.

Procurement met with the Division of Sponsored Programs and Finance & Accounting to identify UF's response to the changes. UF's standard purchase order terms and conditions were updated to include new language to comply with the regulations: "Vendor represents and warrants that no part of the equipment, services or systems provided to the University hereunder uses or consists of covered telecommunications equipment or services (as defined by 2 CFR §200.216) as a substantial or essential component of any equipment, service or system provided, or as a critical technology as part of any system provided." Additionally, Procurement has contacted most of UF major suppliers to ensure compliance with the regulation change. For more information, contact Procurement @ufl.edu.

### Lisa Deal

AVP and Chief Procurement Officer  
Procurement Services Compliance Partner

## Student Affairs

Every two years, in even numbered years, colleges and universities are required by the Drug-Free Schools and Campuses Act Regulations (EDGAR, Part 86) to conduct reviews of their comprehensive substance abuse prevention program.

Beginning this year, this work will be conducted collaboratively between representatives of the Division of Student Affairs (GatorWell, Risk Management Services, the Care Area, the Counseling and Wellness Center, and Student Conduct and Conflict Resolution), the Office for Clery Compliance, UAA, Human Resources, and UPD; in years past the work was primarily carried out by GatorWell staff with information provided from these various areas. To review UF's previous biennial review, click [here](#).

### Loren Israel

Director of Risk Management Services  
Student Affairs Compliance Partner

## UF International Center

UFIC International Student Services (ISS) is continuing to monitor US Immigration and Customs Enforcement (ICE) [Guidance](#) on COVID-19 as UF prepares for Spring 2021.

Since information has not yet been provided by ICE, ISS is currently planning for Spring 2021 as though the standard F-1 registration regulations will apply. If ICE provides any updated registration accommodations for Spring 2021 due to Covid-19, UF will certainly adhere to those changes.

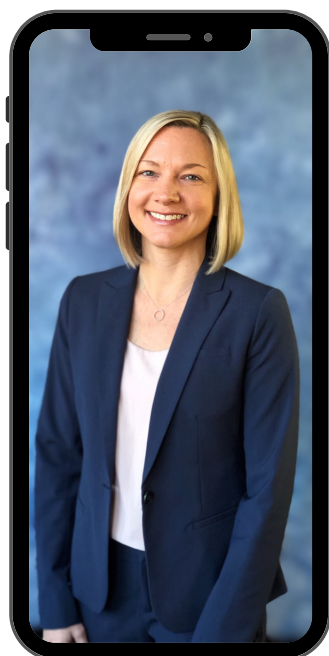
For Fall 2020, UF is currently operating under the guidelines provided August 7, 2020, which can be found [here](#).

### Susanne Hill

Executive Director & Director, Study Abroad Svcs.  
UFIC Compliance Partner

## TEST YOUR KNOWLEDGE!

As the holidays approach, vendors may send gift baskets or offer other free goods. Be mindful of the prohibitions on asking for or accepting gifts, gratuities, and favors. How much do you know about gifts prohibitions? Click on this [link](#) to find out!



## ASK YOUR COMPLIANCE OFFICER!

**Question:** If all conference attendees are given conference swag as part of a conference, does that count as a gift or is that just something that is considered included as part of the conference fees and, therefore, not a gift?

**Answer:** In general, if all conference attendees get the same small swag items, that would not run contrary to the FCOE rules. However, if a conference host or vendor invites a small group of conference attendees to a special dinner or something like that, that situation would require further analysis.

Ask a question at  
[UF-Compliance@ufl.edu](mailto:UF-Compliance@ufl.edu)

Thank you for your attention and all your efforts in ensuring that the University of Florida continues to operate lawfully and ethically. **Compliance is Everyone's Responsibility!**



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