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# THE COMPLIANCE **GAZETTE**

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### WHAT'S NEW?

### **Excellence with Integrity Campaign**

UF Compliance and Ethics is launching an Excellence with Integrity Campaign this fall in collaboration with multiple areas across campus. The campaign is a systemwide effort to align supportive behaviors with the University of Florida values and create opportunities to improve our culture. The campaign kicks off with a Leadership Roundtable on Ethical Decision-Making moderated by our Chief Compliance Officer on August 24 from 10 to 11:30 at the Reitz Union Auditorium with an option for Zoom livestream. Be on the lookout for more information on the roundtable and other activities planned during the campaign.



## DID YOU KNOW?

#### **UF PHISH ALERT BUTTON**

Be extra careful when opening unsolicited emails. Look for "[External Email]" in the subject line and be wary of messages identified as External that claim to be from UF. External emails should be checked: for instance, does the email address and sender's name match? Extreme caution should be used before opening any attachments. (Don't automatically open the attachment: think before you click.) If you have concerns about an email received in your UF 0365 email, send it to the Information Security Office by using the phish alert button. Here's a short video on how to use the phish alert button: (https://www.youtube.com/watch?v=m5kBbS4\_tH8).





Phish Alert Report









OFFICE: (352) 294 8720

24/7, CONFIDENTIAL HOTLINE: 1877 556 5356





### COMPLIANCE PARTNERS NEWS

### Office of Accessiblity and Gender Equity

ISSUE 7, FEBRUARY 2021

The Office for Accessibility and Gender Equity (OAGE) is releasing a new version of GET 803 - Maintaining a Safe & Respectful Campus. Employees will receive a notification from myTraining later this month, to complete the new course within 60 days. This new version focuses on strategies employees can use when individuals disclose gender-based discrimination or violence.

The OAGE also has a new app, uSafeUS, to help employees and students protect themselves from gender-based violence. This app provides safety tools, campus and community resources, helpful answers, and education. To download or learn more about the uSafeUS app visit <a href="https://titleix.ufl.edu/get-help/usafeus-app/">https://titleix.ufl.edu/get-help/usafeus-app/</a>

#### Russell Froman, J.D., Ed.D.

AVP and Compliance Partner for Accessibility & Gender Equity, ADA & Title IX Coordinator,

#### **Office of Clery Act Compliance**

UF has recently approved its Institutional Clery Act Policy, which articulates the variety of ways in which the UF complies with the Clery Act. The policy may be viewed on the UF Policy Hub, under Compliance policies, here. The Office of Clery Act Compliance will be reaching out to all UF CSAs this Fall 2021 semester who are due to take the annual Campus Security Authority (CSA) Training. The CSA training module can be found in the UF MyTraining system, and information regarding how to access the training will be shared with CSAs in the forthcoming written communication. Once a CSA has completed the training, a completion record of the annual requirement will be maintained in the MyTraining system. If you have any questions about being designated as a UF CSA, your obligations, or the CSA training, please reach out to the Office of Clery Act Compliance.

#### Kate Moore, MEd, CCCO

Assistant Director and Compliance Partner, Office of Clery Act Compliance

#### **UF International Center**

#### F1 Student Registration:

F-1 International Student Compliance Services has issued over 1,910 I-20s for new F-1 students for Summer B and Fall 2021! We are pleased to announce that the SEVP guidance released in March 2020 will continue to apply at UF for the academic year beginning with the Summer B 2021 through Summer A/C 2022. See Online Course Registration Guidelines for F-1 International Students for more information. We look forward to meeting our new students and welcoming our returning students back to UFI

#### Immigration 101: F-1 Student Regulations:

Want to learn about the regulations which affect F-1 international students? Attend an "Immigration 101: F-1 Student Regulations" training session for UF Faculty and Staff! The next session will be held on 10/21/21 from 1:30 to 4:30pm. Registration will open two weeks prior to the session date. Sign up through <a href="https://mytraining.hr.ufl.edu/">https://mytraining.hr.ufl.edu/</a>.

#### Susanne Hill. PhD

Executive Director, Director, and Compliance Partner, Study Abroad Services

## TEST YOUR KNOWLEDGE!

What do you Know about Keeping Payment Card Data Safe?

Click here to take the quiz.





Compliance Hotline 1-877-556-5356

## ASK YOUR COMPLIANCE OFFICER!

**Question:** Are online events with minors less of a concern than live events?

**Answer:** Not really, you must be just as vigilant to ensure a safe environment. Please see below guidelines for any virtual youth programs:

- No virtual backgrounds for participants
- No private chats between program staff and participants or between participants
- No unsupervised breakout rooms
- There must always be adequate supervision which means a minimum of two adults in all sessions and breakout rooms
- Zoom annotations must be managed by the host (turning off and on) and the setting that includes the participant name must be utilized
- Appropriate attire for all staff and participants
- Also check the <u>Keep Zoom Secure site.</u>

#### Ask a question:

UF-Compliance@ufl.edu

Thank you for your attention and all your efforts in ensuring that the University of Florida continues to operate lawfully and ethically. **Compliance is Everyone's Responsibility!** 







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